



Global Bricklaying Holdings Pty Ltd

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SWMS Management Plan

This OHS Management Plan indicates how the Company intends to meet safety obligations and maintain safety standards for all persons involved in work on this site

(GLOBAL BRICKLAYING HOLDINGS PTY LTD)
Safe work method statement

Builder's Name:		<i>Clarendon Homes</i>		Company Name:	<i>Global Bricklaying Holdings Pty Ltd</i>
Project name:				Scope of Works:	<i>Bricklaying, & BLOCKLAYING</i>
Address:				Task Performed:	<i>bricklaying</i>
Date:				Task Location:	
JSA No:		Client ID:		Form SWMS/JSA	
		Procedure / PR 02		Supervisor:	<i>Francesco DIFRANCO signed:</i>

Item	Job Step	Potential Hazard	Control Measures	Name of responsible person/s <i>that ensures control measures are implemented</i>
	Break the job down into steps	Identify hazard and assess the risk	Implement hazard control measures	
1	General Planning	Inadequate training & consultation. Improvisation of work practices	Plan work before commencement train workers Educate workers in safe work practices	Francesco Salvatore Di Franco
2	Set up equipment Brick Elevator A Frames Trestles	Unstable ground or incorrectly erected or overloaded scaffold Risk of defective equipment Risk of injury from manual handling	Erect scaffold according to AS Load scaffolding according to 'scaffold duty' Ensure equipment has been inspected before use <i>mixers, cutting machine.</i> Train workers in manual handling procedures	Francesco Salvatore Di Franco
3	Task performance <i>Working at heights</i>	Risk of worker falling Risk of objects falling	Erect scaffold correctly with hand rails. Ensure perimeter hand-rail is in place or perimeter scaffold Ensure no 'trap-ends' on scaffold Inspect boards for defects Secure off area below Use edge protection on scaffolds	Francesco Salvatore Di Franco
4	Task performance <i>Plant & equipment</i>	Electrical mixers <i>Electrocution, moving parts injuries</i> Electrical cutting machine <i>Electrocution, moving parts injuries, hearing damage</i> Explosive Power Tools <i>Explosive injuries, hearing damage</i>	Have all electrical equipment inspected and tagged. Keep leads aerialised and out of water. Keep connections clear of water. Keep limbs away from moving parts. Use experienced persons. Use proper PPE. Exercise proper equipment procedures.	Francesco Salvatore Di Franco
5	Task performance <i>General</i> <i>Cutting with bricksaw</i>	Mortar splashes in eye. Brick pieces flung out by saw blade Cuts from brick cutter Hazardous substances use UV exposure Passing up bricks Cement	Use PPE. Have water ready for irrigating eyes. Use PPE. Use experienced operators. Ensure guards are in place. Provide & understand MSDS information. Use Safety goggles & hearing protection Use PPE. Coordinate movements. MSDS in site shed	RISK RATING 2 2 3 3 2 2 2

(GLOBAL BRICKLAYING HOLDINGS PTY LTD)

Job Safety Analysis

Builder's Name:	Clarendon Homes		Company Name:	Global Bricklaying Holdings Pty Ltd	
Project name:			Scope of Works:	Bricklaying, & BLOCKLAYING	
Address:			Task performed:	Bricklaying	
Date:	21/06/06	Form SWMS/JSA a	Task Location:		
JSA No: 001	Client ID:	Procedure / PR 02	Supervisor:	Francesco DIFRANCO signed:	
Personnel		Responsibilities		Competencies	
Site Foreman Francesco Difranco Rocco Difranco		Supervise safe work procedure Safety Inspections Ensure task areas are secured Relevant Hand Over Certificate		General Industry Induction Relevant Competencies Site Specific Induction Relevant Tool Box Talk	
In house training For all staff provided by director Francesco Difranco or G.B.H senior management		Follow safe work procedures Secure task areas before task commencement General good housekeeping		General Industry Induction Relevant Competencies Site Specific Induction Relevant Tool Box Talk	
Engineering Details		Codes of Practice, Legislation			
As per site drawings	Applicable		Y/N	Applicable	Y/N
Engineers cert. for	OHS Act 2000, Regulation 2001		Y	AS 1742 Part 3, Traffic Control	Y
scaffold loading &	COP Manual Handling Regulation 2001		Y	First Aid Regulation 2001	Y
design	COP Electrical practices for Construction Work		Y	COP Amenities for Construction Work Regulation 2001	Y
	COP Hazardous Substances Regulation 2001		Y	Work Premises Regulation 2001	Y
	Control of Risks (Construction Work) Regulation 2001		Y	Work Safety Guide: Moving Plant on Construction sites	Y
	Scaffolding: AS/NZS 4576: 1995		Y	Workplace Consultation – Regulation 2001	Y
	Design, manufacture & reg. of plant Regulation 2001		Y	Noise Regulation 2001	Y
	COP Overhead Protection Structures		Y	NOHSCS Plant & Equipment	Y
	OHS Induction Training Regulation 2001		Y	Certification of Workers – Regulation 2001	Y
Other applicable Code of Practice or Legislation:		OHS induction certificates for brick/block laying			
Trade licenses revised regularly					
PPE	Y/N	Plant / Equipment	Y/N	Maintenance checks	Work Activity Instruction
Hard hat	Y	Cutting machines	Y	Before use to plant & equipment	Date:
Protective footwear	Y	Concrete mixers	Y	Random in use to plant & equipment	<i>All employees have been instructed</i>
Eye protection	Y	Brickies hoist	Y	Monthly to electrical equipment	<i>in the Safe Work Method:</i>
Hearing protection	Y	Leads	Y	On return to plant & equipment	Print Name
Protective clothing	Y	Scaffolding	Y	Visual inspection daily	Francesco Salvatore Di Franco
Harness	N	Forklift	Y/N		Signature
Fall restraint system	N	Vehicles	Y/N		
Other:		Other:			

Record of Tool Box Talk			
Company Name: <i>Global Bricklaying Holdings Pty Ltd</i>		Procedure / PR 11	<u>Form R/19</u>
Project:		Date:	
Supervisor/presenter:		Duration:	
Subject:		Persons Present:	
Name	Signature	Name	Signature

Comments & points raised:

Item	

Key:
M = Site Manager
F = Site Foreman
OHSM = OHS Manager
S = Safety Officer

Corrective Action		Action by	Action Completed	
Item	Remedial & Preventative Activities		Signed off	Date

By signing you agree to abide by all instructions and requirements of SWMS

[illegible]